

**BOS Meeting Minutes**  
**04/03/2023**  
**Meeting Called to Order: 4:00PM**

**Present:** Walt Emmons, Don Rush, Sara Torbett, Carol Cress, and Gail Januskiewicz

**Guests:** Emery Pelletier, Stacey Shorey, and Mary Downs

03/20/2023 Minutes reviewed. Don motioned to approve minutes. Walter 2<sup>nd</sup>. Motion passed.

**Sara Update:**

- Sara said “Preparing for an Audit” training was good.
- Handed in audit reports to Selectmen.
- Discussion re: Outlook email issues still happening.

**Gail Update:**

- Discussion of future training with Selectmen.
- Tax Collector/Treasurer Apprentice Job Description reviewed and signed by all.

**Carol Update:**

- Handed in Warrant and expense detail report.
- Reviewed and gave two Abatements to Selectmen:
  - Baird and Baird
  - Mr. Frank
- Presented an invoice from Mike’s Big Rig Repair from the Fire Department, Walter will contact them so see if it has been paid.
- Discussion re: Fire Department funds received to-date from Brenda;
  - \$14,757.23 designated as overflow.
  - \$ 1,617.29 designated as fund-raising.
  - Carol suggested putting these checks and a third that Brenda will be bringing in, into a “Reserve” account on the books and not the General Fund.
- Carol expressed the need to sit and talk with Mike Harris re: procedures of the chief signing off on all expenses and to get a feel for how things will be done. The Selectmen will call Mike Harris to setup a meeting and will also request he attend the meeting on 04/17/2023.
- Rob will be coming to the meeting next week to discuss re-evaluations @ 4:30PM.
- Roger, the tax assessor, will get back to Carol after the meeting with Rob.
- Roger came in on Friday, March 31, 2023 and met with Carol. He told Carol that our certified ratio has decreased.

**Emery Pelletier, Road Commissioner**

- He used 165 tons of salt last year and he advised that we put in for 200 tons for next year.
- Selectmen said that a contract will be put out to bid for 2024 – deadline is 04/28/2023.
- Discussion re: adding salt to the sand that is left from this year and covering it.
- Emery will continue to be the contact person with the salt company.
- Discussion about what to do with the bridge on River Road, as well as the two sections of River Road which need paving:
  - Walter mentioned that probably only one section would be considered due to the budget

**Stacey Shorey, RSU 68 Superintendent and Mary Downs, School Board Representative**

- RSU 68 Budget Presentation was clear and concise.
- Handouts were given to all and questions were addressed and answered sufficiently.

**BOS Discussions:**

- Wayne has a job application for the Fire Department and tabled to meeting 04/17/2023.
- Security cameras were discussed and tabled to meeting 04/17/2023.

**Adjourned: 6:10PM**

Respectfully Submitted,

Gail A. Januskiewicz, Tax Collector/Treasurer, Apprentice