

# Town of Sebec Select Board Meeting Minutes

October 7, 2024

Meeting called to order at 4:00 PM.

**Present:** Donald Rush, Wayne Nason, Sara Torbett, Gail Januskiewicz and Emery Pelletier.

September 16, 2024 minutes reviewed.

**\*\*\*\* Wayne motioned to approve the minutes, Don 2nd. Motion passed.**

**Road Commissioner – Emery Pelletier**

- Wellman Paving jobs- River Road – shim \$58,600 and final coat ¼” overlay \$97,800, Downs Rd. - 1” overlay from intersection of Sebec Village Road to top of the hill \$28,500, and North Rd. - maintenance shim \$40,000 and 1” overlay \$28,200. Looked at the Budget numbers. They would take \$40,000 from summer roads leaving \$13,000 and leaving \$2-3,000 in winter roads.

**\*\*\*\* Wayne made a motion to do all the paving jobs, taking \$40,000 from summer roads. Discussion – Don and Wayne worry about emergency situations and not having any money to deal with them. Emery said he could work with Doug Ames. Emery’s opinion is the paving should be done now and not spring. Don 2nd. Motion passed.**

- There are speed limit sign concerns on the Bowerbank Rd, which is a state road, but Emery will give them a call.
- Wayne said they should consider getting approval from the Town to change the minimum to \$5,000 for projects to not have to go out to bid. That could be done at a Special Town Meeting or the Annual Meeting.

**Town Clerk – Sara Torbett**

- Received \$44.97 from unclaimed property from the State.
- Mentioned that the security camera will need some updates before January 2025. Jon Arcaro will be sending an email with the details.
- Discussed adding outside lights to better light the parking lot areas. It should be done before Election Day. Sara can call an electrician.

**\*\*\*\* Wayne made a motion to hire an electrician to add 2 new LED lights and update the front light to LED. Don 2<sup>nd</sup>. Motion passed.**

**Treasurer/Tax Collector – Gail Januskiewicz**

- Discussed Steinke – Pottle said Steinke’s lawyer sent a check to the Town to reimburse for our lawyer fees. Walt said we can’t accept a check without a consent agreement and compliance date. Gail will ask about that. Walt suggested emailing so it is all trackable. Don inquired about who is handling the follow-up with Steinke and Walt said the state. Gail will also find out if there is a retainer with Pottle.
- Roger is supposed to be in on Nov. 4<sup>th</sup>. Discussion about some properties that have not been updated in a few years and the new bills do not reflect improvements. The Select Board would like to meet with Roger’s boss. Gail will call.
- Gail mentioned the Microsoft 365 issue that David forgot to cancel it. Sara said David asked for a one month credit. We will check the statement when it comes in.
- Discussion on the Fire Truck lease payoff. Tabled until Nov. 18<sup>th</sup> meeting.
- Review of other CD options.
- Reviewed the taxes that have come in/expenses review.

**\*\*\*\* Wayne made a motion to go into Executive Session for Personnel Compensation 1 M.R.S.A. § 405 (6). Don 2<sup>nd</sup>. Motion passed. In at 6:10PM.**

**\*\*\*\* Wayne made a motion to come out of Executive Session for Personnel Compensation 1 M.R.S.A. § 405 (6). Walt 2<sup>nd</sup>. Motion passed. Out at 7:12PM.**

Everyone agreed that we need closure on the PTO and Saturdays off. Everyone agrees to PTO and sick days. Saturdays should be Gail gets one a month and Sara one every other month. Don doesn't agree with Saturdays off without using PTO or be unpaid.

**\*\*\*\* Wayne made a motion that PTO is 7 days with 2 sick days. Gail will have one Saturday off a month and Sara, one Saturday off every other month. Walt 2<sup>nd</sup>. Don opposed. Motion passed.**

There was discussion on Gail and Sara being on salary and the new pay minimums starting January 2025. Gail will get clarification with MMA.

Gail requested that the yearly reviews and any pay raise be retroactive to October 1<sup>st</sup>. The Select Board agreed.

**\*\*\*\* A motion was made to adjourn by Don. Wayne 2<sup>nd</sup>. Motion passed**

**Meeting adjourned 7:28 PM**